

## **CSAC COMMUNICATION OVERVIEW**

- Committee/Sub-Committee
   Members or Parents bring
   "Proposals" to CSAC Executive.
  - Committee/Sub-Committee informs CSAC Executive of meeting date(s), and minutes are forwarded to CSAC Executive.

• CSAC Executive and/or stakeholder parent discusses proposal with Administration.

• CSAC Executive/ Administration may place Proposal as an item on CSAC Agenda.

Committee/Sub-Committee
 Proposals and/or updates provided to CSAC Executive at least one week prior to next CSAC meeting.



If proposal is accepted as an Agenda Item,
 Committee/Sub-Committee presents proposal to entire CSAC members (e.g., oral presentation or written format).



CSAC Executive provides
 Meeting Minutes and Agenda
 to CSAC members and
 Administration in advance of
 next CSAC meeting.



- Proposal item is put to motion.
  - Proposal may be accepted or denied, may be accepted with amendments/revisions or may require "more research".

• CSAC communication is vetted through Administration before distribution to St. Pius Staff, Teacher and/or Parent community.

Approved CSAC communication is distributed via Room Parents, and copied to Administration and CSAC Executive.